



## **Britplas Business Update: Coronavirus COVID-19**

20th March 2020

We wanted to provide a brief update to our customers and partners as we aim to respond to the latest Government and NHS advice regarding COVID-19 whilst ensuring business continuity and the continued safe delivery of projects. Here are some of the changes we have implemented:

### **Homeworking**

We have implemented working from home for all staff that can do so. All staff are equipped with remote server access and appropriate communication tools to ensure the smooth running of all operations through this time. Britplas' manufacturing facility and offices remain open. However, all but strictly necessary travel has ceased, and physical gatherings have been ruled out where possible.

### **Workplace sanitisation**

All staff have been informed as to Government and PHE guidance and we are monitoring its implementation. Alongside the advice of washing hands frequently for a minimum of 20 seconds, we have advised regular disinfection of handles, taps and other shared surfaces over and above the fixed 2 hourly cleaning regimes.

All on-site teams are being asked to adhere to strict hygiene standards and we have robust processes in place around the reporting of any health-related concerns.

### **Workplace adjustments**

For staff remaining in our offices and factory, workstations and desks have now been repositioned to allow 2m+ spacing between staff and have asked staff to be mindful of maintaining this distance. Shared kitchen facilities, coffee machines and vending machines have been placed out of use. Our manufacturing equipment, such as CNC machines, saws and other large units, are spaced out and leave their operators well over the advised 2m apart.

### **Staff health**

All staff have been made acutely aware of the symptoms of Covid-19. We have impressed upon every person the importance of following government guidance immediately should they experience any such symptoms and report it. We will contact all clients, suppliers, sites or projects that may have come into contact with any Britplas staff suspected of infection.

### **Production and installation planning**

As things stand, it is business as usual, SAFELY.

We are in weekly contact with our key suppliers and there are currently no issues with logistics. We are ordering and receiving goods as normal.

The majority of our key products are manufactured in the UK and there are no current risks to our stock levels.

Britplas do not anticipate any production or installation issues due to material supply.

These are challenging times, but we hope that the measures we have put in place, together with our usual professional approach to business, project planning and health & safety, will allow us to work together to ensure service continuity with as little disruption as possible.

Please do not hesitate to contact us if you have any queries or concerns.